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Hampshire
Department of
Education**

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Messages From the Department of Education

September 2014

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ACCOUNTABILITY, ASSESSMENT, INSTRUCTION, AND SCHOOL IMPROVEMENT

A. Achievement Level Setting

Smarter Balanced is requesting educators to participate in the Online Panel for Achievement Level Setting for the Smarter Balanced Assessments. It is important for interested participants to register early for this opportunity in order to receive first choice of participation windows. Interested participants should visit this link

(<https://smarterbalanced.measinc.com/EventCode/100614>) and complete the easy four-step registration process. Panelists will choose a 2-day window between October 6 and 17, 2014, for participation. Access to the Online Panel registration site is also available through the Smarter Balanced home page at www.smarterbalanced.org. All registrations must be submitted by September 19, 2014. Questions about the registration process can be directed to Jennifer Stegman at CTB_smarterbalanced21@ctb.com.

Contact: Scott Mantie, (603) 271-3844, Scott.Mantie@doe.nh.gov

B. CCSS Forward

The Council of Chief State School Officers (CCSSO) launched a new section of their Web site this week, CCSS Forward. As states continue to collaborate on the development of tools to successfully implement the Common Core, CCSS Forward will focus on highlighting those resources. To learn more about CCSS Forward go to

www.ccsso.org/CCSS_Foward_State_Resources_and_Success_Stories_to_Implement_the_Common_Core.html

DATA

A. i4see Training

The Department is planning four sessions of BOY (Beginning of Year) Training

- Tuesday, September 16, DOE Room 15 from 9:00 a.m.-11:00 a.m.
- Friday, September 19, DOE Room 15 from 9:00 a.m.-11:00 a.m.
- Friday, September 19, Webinar from 1:00 p.m.-3:00 p.m.

Training will include the following topics: Attendance in the BOY record, Review of BOY submissions, Course/Class submissions, and the A12 series of fall reports that are submitted on ESS. High School i4see issues, such as Real Time Entry, Dropouts, Cohort, and Completer Reports, will be covered at the end of each session.

B. Quick 2015 BOY Submission Schedule:

- Mid-September to September 30, 2014 – upload Trial BOY files
- September 30, 2014 – we will delete all BOY Trial uploads
- October 1, 2014 – Final BOY submissions will be accepted (Please begin checking Anomaly Reports)
- October 15, 2014 – All BOY files are due

C. The EOY (End of Year) Schedule

- If your district has not yet certified the 2014 EOY Enrollment, EOY Academic, and the Sped Public files, please do so as soon as possible. Please contact us if you need assistance at i4see.help@doe.nh.gov.
- Now thru October 31 – The DOE is reviewing all tuition reports for 2013-14 and contacting districts with anomalies.
- November 1 – Superintendents should print, sign and submit end of year reports:
 - ...ADM Report
 - ...EOY Determination Sign Off

Contact: Sandy Hyslop, (603) 271-2831, Sandy.Hyslop@doe.nh.gov

D. Youth Risk Behavior Survey

The NH Department of Education is working with the Centers for Disease Control (CDC) and the NH Department of Health and Human Services to administer the Youth Risk Behavior Survey (YRBS) in select NH high schools. The YRBS will be administered in the spring of 2015 and is strictly voluntary. The YRBS provides vital information on health risks so that schools, parents, and public health agencies can better understand and prevent poor health outcomes now and in the future. In 2013, seventy-two high schools participated in this voluntary survey. There is no cost to the school district. There will be training on December 2nd for the schools that will be participating. The training will take place in the Auditorium at 29 Hazen Drive, Concord. There will be two sessions: 10:00 a.m.-noon and 1:00 p.m.-3:00 p.m. More information will be forthcoming.

Contact: Gretchen Tetreault, (603) 271-5874, Gretchen.Tetreault@doe.nh.gov

GRANTS and REQUESTS FOR PROPOSALS

A. Equipment Grants

USDA is offering Equipment Grants through the Bureau of Nutrition Programs and Services. The funds will be awarded through a competitive grant process and are available to schools that meet the following conditions: 1) a Free and Reduced percentage of over 50% and 2) those schools that did not benefit from funds received previously for the American Recovery and Reinvestment Act of 2009 or the 2010 NSLP Equipment grants. The application can be found at www.education.nh.gov/program/nutrition/school_lunch.htm.

Contact: Cheri White, (603) 271-3646, Cheri.White@doe.nh.gov

HEARINGS

A. Child Restraint and Seclusion

The Department of Education (DOE) is soliciting comments for proposed rules including: definitions in RSA 126-U; limitation of the use of restraint to emergencies only; limitation on the use of seclusion and conditions; training in the safe use of seclusion; notice and record keeping requirements; investigations and review of restraint records by the Department of Education; and school review of restraint and seclusion incidents. The effect on those regulated will be to provide clear and coherent rules for those persons managing the behavior

of students in an education setting. There will be a meeting September 24th, from 1:00 p.m. - 3:00 p.m., at the DOE. Deadline for written comment will be September 30, 2014.

Contact: Mary L. Mayo, (603) 271-3189, Mary.Mayo@doe.nh.gov

B. Ed 318, Charter Schools and Ed 319, Open Enrollment

A public hearing will be held October 9th at 11:00 a.m. A second public hearing will be held October 13th at 4:30 p.m. Both hearings will be held at the NH Department of Education, 101 Pleasant Street, Concord NH 03301. Deadline for written comment will be October 22, 2014.

Contact: Mary L. Mayo, (603) 271-3189, Mary.Mayo@doe.nh.gov

INNOVATIONS/INITIATIVES

A. Manufacturing Week in New Hampshire - 2014

New Hampshire will be celebrating National Manufacturing Day in October. There will be a week's worth of activities focused not only on celebrating manufacturing in New Hampshire but also helping students, parents, and school personnel learn as much about manufacturing as possible. Manufacturing is an integral part of this state and it continues to grow and prosper. Read about 2013 Manufacturing Week at www.nhmep.org/week.pdf. Tours are available for students at manufacturing businesses, CTE centers and community colleges, September 29th through-October 1st. If interested in a tour, register at www.nhmep.org/mfg_week.html.

TECHNICAL ASSISTANCE ADVISORY

A. Minimum Standards for School Approval

The new Ed 306 Minimum Standards went into effect as of July 1, 2014, (see www.education.nh.gov/legislation/admin_rules_toc.htm). The Department has recently completed four technical advisory documents, one addressing general changes, and three addressing changes related to competency education. These advisories can be found at www.education.nh.gov/standards/tech_advisories.htm.

Contact: Paul Leather, (603) 271-3801, Paul.L Leather@doe.nh.gov

PROFESSIONAL DEVELOPMENT

A. Inventor, Digital Electronics (DE), and VEX Robot C Training

NHTI, with the support of The Community College of Baltimore County (CCBC) and funding from the National Science Foundation, will provide a one-day professional development opportunity for Project Lead The Way (PLTW) teachers and other educators who would benefit from the available topics. Training will be conducted for Inventor, Digital Electronics (DE), and VEX Robot C. Teachers need to bring a laptop with a mouse, and have the 2012-2014 version of the relevant software loaded on the computer. To determine in which topic areas attendees need reinforcement, and to measure the success of the training, teachers are required to take an assessment prior to and at the end of the training session. Training will be held Friday, October 24th in Little Hall on the NHTI campus. There is no cost for any of these trainings and funds are available to pay for substitutes. Space is limited to 25 teachers

per session. To register go to www.pltwregistration.info. Any other questions about the professional development training should be directed to Joe Cunningham at jcunningham@ccsnh.edu or (603) 271-6484 x4416.

B. OPEN NH Self-Paced Tutorials

a) Bullying Awareness and Prevention (a 3-Hour Self-Paced Tutorial)

This tutorial costs \$10.00 and covers basic issues surrounding bullying, the impact of cyberbullying, and the requirements of the New Hampshire Pupil Safety and Violence Prevention Act. Participants will earn a Certificate of Completion for 3 hours of professional development that will satisfy the required basic training in bullying awareness and prevention. For more information and online registration, visit www.regonline.com/bullyingtutorial.

b) The NH 3 Tiered Bullying Prevention and Intervention Model (a 5-Hour Self-Paced Tutorial)

This tutorial costs \$25.00 and covers the three tiers: general prevention, at-risk intervention, and targeting of severe needs. The characteristics of an effective bullying prevention program are also covered. Participants will earn a Certificate of Completion for 5 hours of professional development that will satisfy the required basic training in bullying awareness and prevention. For more information and online registration, visit <https://www.regonline.com/nh3tierbullying>. A complete 7-week course is also available through OPEN NH, and will be offered in future OPEN NH course sessions, or by special district cohort request.

c) Substitute Teaching: Tools and Tips for Success (a 5-hour Self-Paced Tutorial)

In an effort to assist schools in preparing potential substitute teachers for teaching in NH schools, the NH e-Learning for Educators, a program of the New Hampshire Department of Education, is offering a short online tutorial through OPEN NH. This tutorial costs \$25.00 and provides basic knowledge and skills necessary for being an effective substitute teacher. Proper preparation before substituting in a school or district will greatly increase the confidence and comfort level of substitute teachers working with students in the classroom. The tutorial provides a brief overlook of the situation in education today and prepares potential substitutes with an understanding of how teachers and students interact in our changing educational landscape. Basic skills and techniques for teaching lessons to students along with some strategies for managing behavioral issues are explored. Finally, the tutorial covers a basic understanding of the kinds of policies and procedures that schools must operate under, including the NH pupil safety policy involving bullying. For more information and online registration, visit <https://www.regonline.com/substitutetutorial>.

d) Ten Technology Skills for Learning and Teaching (a 15-hour self-paced tutorial)

Students in the 21st Century must be creative and resourceful critical thinkers, effective problem-solvers, and life-long learners. In order for students to be successful learners that have these skills, teachers must be effective and relevant in their learning and teaching. They must be groundbreaking pioneers and visionary leaders in their schools and communities. Pioneering leaders model good practices in their ability to use today's tools and technologies productively, understand how to access and use information effectively, and commit to be active collaborators in our global society. With so much to do every day, teachers often fall behind with their desires to keep up to date with the newest technologies and practices. Lack of skills and basic understanding can

often be frustrating and prevent you from using current technologies effectively. In this **OPEN NH** tutorial, you will explore some basic skills necessary for effective use of technologies in the digital age. You will examine ten basic technology skills that can help you improve how you understand and use technology, from basic hardware and productivity tools to web browsers and software applications. This self-paced tutorial costs \$75.00 and will allow you to explore these skills in your own time, and at your own pace, to help increase your comfort level as you move from novice to beginner. For more information and online registration, visit <https://www.regonline.com/tentechskills>.

Districts may register cohorts of teachers in either or both tutorials at reduced cohort registration rates. For more information, visit www.opennh.org or contact the OPEN NH Project Coordinator.

Contact: Stan Freeda, (603) 271-5132, or Stanley.Freeda@doe.nh.gov

C. OPEN NH Online Professional Development Courses

Registrations are now being accepted for the Fall Session of OPEN NH courses. The seven week, 35 hour online professional development courses begin on October 1st and run through November 18th. The registration fee for OPEN NH professional development courses is \$130, with early bird fee of \$120 in effect through September 16th. Districts can also request the special delivery of any of our courses over a 7-8 week time frame of their choice. To request a special delivery course, a designated team leader should complete a Special Course Delivery Registration form, available online, and send it to the OPEN NH Project Coordinator for processing, or contact the coordinator.

OPEN NH offers a variety of group discounts for SAUs, districts, or schools. Deals include 25 seats in our seven week 35 hour online professional development courses for \$2,625 or four seats for two teachers for \$440. The list of OPEN NH professional development courses offered during the upcoming OPEN NH sessions can be found on the Web site at: www.opennh.org.

Graduate credits are available through Plymouth State University at an additional cost of \$185 plus a \$30 registration fee. OPEN NH is part of the NH e-Learning for Educators Project, a program of the New Hampshire Department of Education.

Contact: Stan Freeda, (603) 271-5132, or Stanley.Freeda@doe.nh.gov

D. School Nursing Basics

This workshop is sponsored by the NH School Nurses Association with support from the NH DOE. Day one - the new school nurse will understand her/his role as a member of the educational team and be aware of the resources available to provide quality school nursing and school health services. Day two - The school nurse will develop specific nursing skills to meet the medical and health needs of the school community. Day three - School nurses will be aware of community factors and social determinants that impact the health of the school community. More information can be found at www.education.nh.gov/instruction/school_health/health.htm.

Contact: Pam Murphy, NH School Nurses Association, (603) 924-3828 ext. 1641, pmurphy@conval.edu

RESOURCES

A. New Hampshire Arts Learning Network

The New Hampshire Arts Learning Network is a Web site and collaborative of individuals, organizations, and groups with a common interest in arts education, working to support quality arts learning for all students in New Hampshire by sharing information, resources, and services. It is about connecting people, places and ideas so that all our students have access to the arts. This Web site is a place to share information, resources, and services; find out about arts education news and events; learn about federal and state policy and how local education agencies fulfill policy requirements; and access arts education advocacy tools and ideas. Arts educators, parents, teachers and school administrators are invited to submit arts projects and spotlights. The Web site features summer arts camps, NH arts education policy and information on the newly proposed national Arts Standards. Lead partners include the NH Department of Education, the NH State Council on the Arts, and the Arts Alliance of Northern New Hampshire. To join or learn more visit: www.nhartslearningnetwork.org or contact Catherine O'Brian, NH State Council on the Arts, catherine.r.obrian@dcr.nh.gov.

B. NH Juried Arts in Education (AIE) Teaching Artist Roster

The N.H. State Council on the Arts announces that seven new teaching artists have been accepted onto the AIE Teaching Artist Roster. Teaching artists are contracted to work in schools or out of school programs because of their expertise in a particular arts discipline. They serve as role models for students and open the options for professional or amateur pursuit. They bring high expectations for student work in the arts and can help develop artistic skills, risk taking and creative problem solving capacities in students. The new AIE Teaching Artists include: David Fichter, mural and mosaic artist; Roger Goldenberg, visual artist; Chris Klaxton, jazz musician; Taylor O'Donnell, jazz and vocal musician; Dawn Potter, poet and writer; Catherine Stewart, new media and theatre, Liz Van Saun, mosaic artist. The NH State Council on the Arts offers grants that support bringing artists into educational settings to enrich and supplement sequential arts education programs. To contact these artists or learn more about grants visit: www.nh.gov/nharts/artsandartists/roster/rosterindex.htm or contact Catherine O'Brian, Arts Education Coordinator, NH State Council on the Arts, at Catherine.R.OBrian@dcr.nh.gov, or (603) 271-0795.

OTHER

United States Senate Youth Program (USSYP)

In New Hampshire each high school principal may nominate one eligible student. Selection will be based on academic accomplishments, community services, and demonstrated qualities of leadership as elected high school student body officers for the 2014-2015 school year. Whether outspoken or soft spoken, the type of student who thrives during Washington Week is one who is truly interested in government, history, politics and leadership and one who has a demonstrated desire to serve others in a leadership capacity. High academic achievement, high aspirations for college and career and other clear examples of self-motivation and creativity often define Senate Youth delegates. A selection committee reviews the nominations and chooses several finalists. All finalists are interviewed in early November by the selection committee. The Committee then selects two primary delegates and a first and second alternate. Alternates will be selected as replacements in the event a primary

delegate is for any reason unable to participate in the program's Washington Week. Delegates will travel to Washington (all expenses paid) and receive \$5,000 scholarships. The 53rd Annual USSYP will be held in Washington, D.C. March 8-15, 2014. For more information go to www.education.nh.gov/recognition/us_senate.htm. Application deadline is October 16, 2014.

Contact: Lori Temple, (603) 271-6646, Lori.Temple@doe.nh.gov

Early Childhood Special Education Assistive Technology (EC-SEAT) Project

The University of New Hampshire (UNH) Department of Education is seeking scholars for the EC-SEAT project. EC-SEAT is supported through a grant from the U.S. Department of Education to address the national shortage of special education teachers. This project prepares special education teachers of young children with an expertise in assistive technology. This exciting interdisciplinary curriculum combines expertise in special education with assistive technology and hands-on learning in community settings. EC-SEAT partners with local schools and agencies to integrate the iPad as a teaching tool with young children. EC-SEAT Scholars receive: \$20,000 educational award, an iPad for coursework and teaching, M.Ed. in Early Childhood Special Needs Option, Early Childhood Special Education teacher certification, Graduate Certificate in Assistive Technology, Assistive Technology and Professional (ATP) certification eligibility. Scholars commit to working in the field two years for every year of funding. Typical service obligation is 4 years. For more information go to <http://iod.unh.edu/Academics/early-childhood.aspx>.

Constitution Day Essay Contest

This contest is presented each fall by New Hampshire's daily newspapers and the state Supreme Court. It revolves around Constitution Day, September 17th. It is open to students in grades 5-12 in New Hampshire or those in Maine, Massachusetts, and Vermont who are served by the participating papers. Students are asked to write essays about a relevant Constitutional issue. Finalists and statewide winners are honored with a ceremony at the court in the fall. Contest materials are mailed/e-mailed to teachers in the spring and fall. If you do not receive a mailing, you can obtain the 2014 essay question and other contest information at: www.courts.state.nh.us/student/contest.htm or by e-mailing David Tirrell-Wysocki at the Nackey S. Loeb School of Communications at dtwysocki@loeb.school.org.

Letters About Literature 2014

A \$1,000 cash award is the national prize in Letters About Literature, a writing contest sponsored by the Center for the Book in the Library of Congress and coordinated in New Hampshire by the Center for the Book at the New Hampshire State Library. To enter, readers in grades 4-12 write a personal letter to an author, explaining how his or her work changed their view of the world or themselves. State winners will advance to national competition and the first-place winner for New Hampshire at each of three competition levels will receive a \$100 cash prize. Deadline for entries at Level III (grades 9-12) is December 15, 2014. All other entries must be postmarked by January 15, 2015. To obtain the required entry coupon visit <http://lal.nhbookcenter.org>. While you're there, sign up to get email updates on the NH competition and check out the complete entry guidelines and winning essays from previous years.

Guinness World Records Announces the 60 Years/60 Words Challenge

Guinness World Records is celebrating 60 years of record breaking by launching a national competition on September 8, 2014. Students are asked to pick their favorite Guinness World Records record and in EXACTLY 60 words describe the record and why they picked it. Kids can create a poem, rap, song, video, poster, or short essay -- as long as it's PRECISELY 60 words! This program includes fun classroom activities that meet English Language Arts Common Core State Standards. The winner will earn a \$500 scholarship, have his/her picture featured in the 2016 Guinness World Records book, and receive a \$500 grant for his/her school.

Sikorsky Helicopter 2050 Challenge

The Challenge asks kids 9-16 to come up with a concept for the helicopter of the future. The grand prize winner will earn a \$1,000 scholarship, the Igor Sikorsky Youth Innovator Award, and a trip to Sikorsky headquarters in Stratford, CT. To learn more and to access free STEAM activities go to www.helicopter2050.com. These fun, hands-on activities help students imagine the future of helicopters. The 4th annual Sikorsky Helicopter 2050 Challenge ends on September 30, 2014.

Take the Teacher Challenge

The Center for Science Teaching and Learning (CSTL) and Dow have come together to support STEM education in our schools. STEM education is absolutely vital for our children and our future. We need to encourage children to pursue science, technology, engineering and math related fields. Our real challenge lies in how to achieve our goal of improving STEM education. Teachers of all fields are invited to submit their ideas for increasing STEM education in the classroom. The Fall Teacher Challenge began on August 4, 2014 and the deadline for all submissions is October 31, 2014. The top 50 entries will earn a \$1,000 grant. Visit www.dow.com/company/citizenship/stem/stem-form.htm to submit an entry.

What's So Cool About Manufacturing? Video Contest

Aimed at introducing middle school students to advanced manufacturing, the What's So Cool About Manufacturing? Video Contest partners participating schools with a local manufacturer to produce a video that explores career opportunities in manufacturing, how the industry has changed and its importance to New Hampshire's economy as the state's largest industry. Students and their advisers can begin working with a local manufacturer on the video at the start of the 2014-2015 school year and must submit their projects by December 1, 2014. This initiative is a partnership with the Manufacturing Extension Partnership and the Governor's Advanced Manufacturing Education Council, and has the endorsement of the State Board of Education. Teachers interested in taking part can get more information on partnering with a local manufacturer, as well as video contest rules, at www.nheconomy.com/manufacturing-in-nh/videocontest.aspx or by contacting Lorna Colquhoun, Division of Economic Development at (603) 271-2341.

The Arts as Inspiration! for Learning * Teaching * Making * Living:

The N.H. State Council on the Arts invites all educators, parents, teaching artists, and creative youth development leaders to the New Hampshire 2014 Fall Arts Education Conference, October 31st – November 2nd at the Barbara Harris Conference Center in

Greenfield, NH. Features include keynote speakers and guest artists; a special visit to Crotched Mountain Rehabilitation Center with workshops on Inclusion, Universal Design, Adaptive Dance, Music Assisted Technologies and Photography; workshops on integrated arts, and in all arts disciplines; panels; and opportunities to network and share “Spotlighted Arts Learning Models” with a focus on creativity and innovation. For more information contact Catherine O’Brian, Arts Education Coordinator, NH State Council on the Arts, catherine.r.obrian@dcr.nh.gov, (603) 271-0795 or visit: www.nh.gov/nharts or www.aannh.org.

Eating Disorders Conference

Plymouth State University presents its 6th annual eating disorders conference “Untangling the Web of Disordered Eating and Weight Disorders.” Eating disorders and obesity have become leading public health issues in our country. This year’s conference will have three focus areas:

- Clinical Issues
- The Changing Face of Eating Disorders
- Education and Advocacy

There will be additional information on professional development, and creating eating disorder teams in the state. This conference provides the latest information on disordered eating and weight disorders, and covers new knowledge, tools and strategies. This year’s conference will be held September 25 and 26 at the Church Landing at Mill Falls in Meredith, NH. For more information go to www.plymouth.edu/graduate/news/eating-disorders-conference.

FIRST Women in Science & Technology Forum for High School Girls

This year’s *FIRST* Women in Science & Technology (WIST) Forum at UNH-Manchester and *FIRST* Place will be held on Friday, November 7, 2014. The *FIRST* WIST Forum, held in 2000 and averaging 250+ attendees, has proven to be a very popular opportunity for high school girls to learn more about careers in science and technology directly from accomplished women in those fields. The Forum runs from 8:45 a.m. to 2:00 p.m. with a light breakfast and lunch included. Speakers from a wide variety of science, technology, engineering and math fields will reflect on their education, careers, field, choices, work history, and other tidbits, anecdotes and stories that the girls will find interesting. Please email Karen Sullivan, ksullivan@usfirst.org with any questions.

2014 Ladybug Picture Book Award Voting Reminder

New Hampshire children, from preschoolers to third graders, are invited to vote for their favorite among the 10 titles nominated for the 2014 Ladybug Picture Book Award. If you would like to host a voting site you can find the details, including the list of nominated titles, at <http://ladybug.nhbookcenter.org>. For the 2014 award you may submit your votes either using the official 2014 Tally Sheet OR using the Online Tally Form. Votes must be received at the Center for the Book at the NH State Library by 4:30 p.m. on December 12, 2014. Sponsored by the Center for the Book at the New Hampshire State Library, the Ladybug Picture Book Award was established to promote early literacy and honor the best in recent children’s picture books.

Manahan-Phelps-McCulloch Photographic Collection – on Exhibit

More than 150 historic prints will be on exhibit at the N.H. State Library in Concord through Oct. 31, 2014. The full Manahan collection contains more than 150,000 negatives from a photo studio that operated in Hillsborough, NH, from the 1860s until 2002. The images selected for the exhibit include the people, places, events, work and lifestyles of Hillsborough as well as of New Hampshire, New England and the Northeast across almost 150 years. For more information about the exhibit go to

www.nh.gov/nhculture/mediaroom/2014/manahan_photography_exhibit.htm and more information about the collection can be found at <http://hillsboroughhistory.org/MPM/>.